

**MINUTES OF THE GHANA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (GHEITI)  
MULTI STAKEHOLDER GROUP MEETING HELD AT THE MINISTRY OF FINANCE (MOF) ANNEX  
'D' CONFERENCE ROOM ON THURSDAY, 10<sup>TH</sup> MARCH, 2016**

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**MATTERS ARISING**

**Update on the preparation for Ghana's participation at the 7th EITI Global Conference.**

- The Secretariat should pay the Editor GHS 2,000.00 for his services.
- The payment should be staggered and added to the cost of the dissemination workshop as facilitation fee.
- The Secretariat should liaise with the Editor and request for a copy of the unedited interview with the Co-Chair.
- Advertise the production of a documentary on the impact of GHEITI in the extractive sector in the newspapers.
- The documentary should be produced in English with a voice over in local languages
- A concept paper and a proposal for financial support on the production of the documentary should be sent to the DPs.
- The Secretariat should acknowledge the sponsoring institution(s) in the documentary.

**Launch of the 2014 GHEITI Reconciliation Report**

- The Secretariat should request for financial support for the printing of the 2014 GHETI Reconciliation Report to the GNPC and the Chamber of Mines.
- The Secretariat should circulate a copy of the 2014 GHETI Reconciliation Report to members for their comments before printing them.

**GHEITI IMPACT Report**

- The Secretariat should share the abridged version of the impact report with the MSG and post it on the website of GHEITI.

**Admission into the MSG of GHEITI**

- A Sub-Committee was formed to amend the rules and procedures for new entrants and organize a session to explain them for new members.
- The Secretariat should contact ENI company Ltd and agree on a date for the orientation.

- The Secretariat should formally invite Ghana Gas Company to join the Ghana EITI by 18<sup>th</sup> March, 2016 and include the rules and procedures of GHEITI in its correspondence.

#### **AGENDA OF THE DAY**

##### **Debriefing on Ghana's participation in the 7th EITI Global Conference in Lima on 24-25 February, 2016**

- The Secretariat should arrange for the MSG to present the Award received by GHEITI at the 7th Global EITI Conference to H.E, The President.
- The Secretariat should prepare a report on Ghana's participation in the 7th EITI Global Conference in Lima and disseminate same to members by 18<sup>th</sup> March, 2016
- **Update on Beneficial Ownership Consultation process**
- OGP and GHEITI should align their activities on Beneficial Ownership and seek funds to implement it.
- The Secretariat should share the Concept Note on funding sources with the MSG for its input.
- The Secretariat should prepare a budget on separate workshops on Beneficial Ownership for state and non-state actors.
- The schedule of the workshop is as follows:
- State Actors- 23<sup>rd</sup> March, 2016 Non- State Actors- 31<sup>st</sup> March, 2016
- The Secretariat should develop a paper on BO and seek comments from NRGi since it has done a similar assignment in the past.

##### **Launch of the 2014 EITI reports**

- The Secretariat should launch the 2014 GHEITI Reconciliation Report on 30<sup>th</sup> March, 2016.
- The Secretariat should publish the GHEITI 2016 Work Plan on its website.

##### **Review the report of the Pilot Validation held in December, 2015**


- The Secretariat should create a dedicated folder for the keeping the minutes of the MSG meetings.
- The Secretariat should formally communicate its decision not to publish the minutes of GHEITI meetings on the website to the International Secretariat.

- A provision should be made in the Terms of Reference (ToR) for the Independent Aggregator (IA) to capture all the companies the IA will report on, in order to determine the materiality threshold and also explain the basis to vary the materiality threshold.
- The ToR for the IA should be expanded to include reconciliation of material expenditure by GNPC.
- The Secretariat should provide a link to the Mineral Commission cadastral system on the GHEITI's website.
- The Secretariat should commence the development of the ToR for the 2015 GHEITI Reconciliation Report.
- The Secretariat should formally respond to the International EITI Secretariat on the findings of the Pre-validation Report.
- The Secretariat should draw the Int. EITI Secretariat's attention to the fact that the sectoral contribution of mining to GDP in the Reconciliation Report also includes the oil/gas sector.

#### Other Matters

- The Secretariat should convene a meeting with the parties to arrange a new date.
- GHEITI Reconciliation Reports should be distributed to the participants ahead of the dissemination workshop.

Prepared by:  
GHEITI Secretariat

Chaired by:   
Dr. Steve Manteaw, Co-Chair, GHEITI