

MINUTES OF THE GHANA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (GHEITI) MSG MEETING HELD AT THE MINISTRY OF FINANCE (MOF) ANNEX 'D' CONFERENCE ROOM ON WEDNESDAY, 10TH FEBRUARY, 2016

MATTERS ARISING

Feedback from the Chief Director of the Ministry of Finance on the reassignment of the Coordinator of GHEITI

- Draft a memo to request for more staff to the Chair - GHEITI through the Director, RSD to be signed by the GHEITI Co-chair. The memo should outline the capacity needs of the secretariat and describe the job function of the staff.

Update for the preparation for Ghana's participation at the 7th EITI Global Conference.

- The sub-committee on communication to edit the existing video and also liaise with Minerals Commission, Wacam and the Chamber of Mines to collect some footage to add to the documentary.
- Collate the footage from Minerals Commission, Wacam and the Chamber of Mines

Open Data Dashboard

- The Sub-committee on open data to meet to re-arrange the information on the dash board to show what data is available.
 - to develop a brief write-up on the open data dashboard to be handed over to persons who visit the Ghana.
- The link (data.gheiti.gov.gh) to be posted on the GHEITI website
- Soft copies of all the previous GHEITI Reconciliation reports be put on pen drives to be sent to the Global conference
- Print about 20 copies of the 2014 Reports in colour and comb bind to be sent to the Global conference

Launch of the 2014 GHEITI Reconciliation Report

- Send a request for support for printing of the 2014 GHEITI Report to the Chamber of Mines and GNPC on 10th Feb. 2016

GHEITI IMPACT Report

- The Secretariat to share the Impact Report with the Int. EITI secretariat.

- The Sub-committee of the Impact Report to fine tune the report and share with the other members of the MSG for posting on the GHEITI website.
- The impact report to be added to the reports to be put on the pen drive for the Global Conference

Consultation on the Implementation of Road Map on Beneficial Ownership

- The main activity on the consultations with the stakeholders be added to the 2016 workplan and latter other activities be added as supplementary workplan

Implementation of the 2016 Workplan

- Inception of half year programme review
- The meeting requested the Coordinator to revise the work plan in line with the recommendations by MSG and circulate it to members.

Collaboration with Ghana Oil and Gas for inclusive Growth (GOGIG)

- GOGIG to meet with the MSG and brief the MSG on what the GOGIG seeks to do and then proceed from there. Secretariat to arrange for the meeting.
- The secretariat to remove all the funding component of the activities GHEITI is not sure GOG will fund and present it to GOGIG for funding

Other Matters

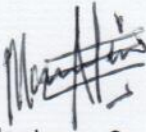
- The Coordinator was tasked to write to the ENI Company Ltd stating the acceptance of the ENI Company Ltd to join GHEITI. The letter should also state the requirements for reporting under the GHEITI.
- To flag on the website that the ENI Company Ltd joins the Ghana EITI
- The ENI Company Ltd to propose somebody to join the MSG
- The MSG to relook at the rules and procedures for accepting the companies to join the Ghana EITI.
- The secretariat to draft a letter to Ghana Gas to join the Ghana EITI. The letter to reference the GHEITI MSG meeting as the source.
- The GHEITI coordinator to officially write to invite Mr. Franklin Ashiadey to be part of the meeting
- Coordinator to discuss the end of year honorarium with the Director, RSD
- The Secretariat to share the report from the chamber of Mines with the members of the MSG for a decision to be taken whether the report can be exhibited at the upcoming Global Conference.

- Chair, Sub-Committee on communication to fix a date for a meeting to discuss and finalise preparations for the Exhibition

Prepared by:

GHEITI Secretariat

Chaired by:



Dr. Steve Manteaw, Co-Chair, GHEITI